

Community Grant Program

2019 Grant Funding Application

The City of Wetaskiwin’s Family and Community Support Services (FCSS) department is supported by the Province of Alberta and the City of Wetaskiwin. The department uses its funds to provide preventative programs and services to enhance the social well-being of families and individuals. The programs and services offered through FCSS are intended to promote and develop a safe and healthy community. The Community Grant Program is one method the City of Wetaskiwin works to meet its mandate. The Community Grant provides funding to local organizations that work to enrich the City of Wetaskiwin and the lives of its residents through preventative services. Please refer to the Eligibility Assessment Tool (attachment 1) prior to completing the application as all funding decisions will be made in accordance with the provincial FCSS guidelines.

Please call 780.361.4425 or email FCSS@wetaskiwin.ca about any questions or concerns you may have regarding the Community Grant. Applications are to be submitted on or before 4:30 p.m. on March 1, 2019. Successful applicant will be notified on or after April 30, 2019. Applications can be emailed, dropped off in-person, or mailed to: *Box 6210, 4705 – 50th Avenue Wetaskiwin, Alberta T9A 2E9*

Organizational Information

Name of Organization or Community Group: _____

Mission or vision of organization/community group:

Mailing Address: _____

Street Address (if different than mailing address): _____

Are you a not-for-profit organization?

Yes

No

If yes, registration number: _____

Contact Person Name: _____

Position/Title: _____

Phone Number: _____

E-mail Address: _____

Program/Project Information

Program/ Project Name: _____

Description of Program/Project: _____

Project Start Date: _____

Project Completion Date: _____

Primary Target Population:

- Children (birth to 12)
- Youth (13-18)
- Adults (19-64)
- Seniors (65+)
- Families
- General Population

Select the *Social Outcome Statement* that reflects the objective of your program/project:

- Individuals experience personal well being
- Individuals are connected with others
- Children and youth develop positively
- Healthy functioning within families
- Families have social supports
- The community is connected and engaged
- Community social issues are identified and addressed

Select the *Strategic Direction* that best links to your program/project intended outcome:

- Help people to develop independence, strengthen coping skills, and become more resistant to crisis
- Help people to develop an awareness of social needs
- Help people to develop interpersonal and group skills which enhance constructive relationships among people
- Help people and communities to assume responsibility for decisions and actions which affect them
- Provides supports that help sustain people as active participants in the community

What do you hope to achieve with the program/project (overall impact or change)?

What community need or issue does this program/project address? Describe how?

What measurement tool will be used to evaluate the success of this program/project?

Does the program/project use volunteers?

Yes

No

If yes, how many volunteers will you recruit? _____

Financial Information

Grant Amount Requested: _____

How would FCSS funding support the program/project?

Please complete budget table below by listing ALL funders of this project, including fundraising and donations activities:

Revenue Name	Requested Amount	Actual Amount	Expense Description
City of Wetaskiwin Family and Community Support Services (FCSS)			

Total Project Cost: _____

Is there any other information you would like to share with FCSS regarding this program/project?

I declare that:

- I am a duly authorized representative having legal, financial, and/or executive signing authority for the above noted organization.
- The information provided within this application form and supporting documentation is true, accurate, and endorsed by the above organization.
- Any funding provided must be solely used for the purposes stated within this application and in accordance with the FCSS mandate.
- The information provided within may be made publicly available by the City of Wetaskiwin.
- Any changes to the program/project will not be enacted upon without prior approval by the City of Wetaskiwin FCSS.
- The Final Report (template provided) will be completed and delivered to the City of Wetaskiwin FCSS within 45 days of project/program completion, or by January 1, 2020 – whichever date comes first.
- I understand that any overdue or outstanding Final Reports may affect future applications.
- Any unused funding must be returned to the City of Wetaskiwin FCSS.
- FCSS will have access to all financial statements and records having any connection with the program/project outlined within this application.
- The contribution from the City of Wetaskiwin FCSS will be recognized.

Signature of Organization Representative

Date

Attachment 1: Eligibility of Assessment Tool

The Eligibility of Assessment Tool is a four-stage test or guide to assist local organizations in determining if a project or funding request fits the FCSS eligibility criteria:

1. Is the project or service preventative? Does it enhance the social well-being of families and individuals? Does it have preventative social outcomes?

(The answer should be YES to all questions)

2. Does the project or service:
 - a. Help people develop independence or strengthen coping skills?
 - b. Help people develop an awareness of social needs?
 - c. Help people to develop interpersonal and group skills?
 - d. Provide support(s) to help people be active members of the community?

(The answer should be YES to at least one of the questions)

3. Is the project or service:
 - a. Primarily recreation, leisure, entertainment, or a sporting activity/event?
 - b. Offering direct assistance, including but not limited to: money, food, clothing, or shelter to an individual or family?
 - c. Primarily rehabilitative, therapeutic, or crisis management?
 - d. A duplication of services provided by any level of government?

(The answer MUST be NO to all the questions)

4. Do the proposed expenditures comply with Sections 3 and 4 of the *Family and Community Support Services Regulation*?

(The answer should be YES)

Section 3, Municipal costs of a program may only include:

- (a) general administration and management of the municipal program,*
- (b) operation of a board or committee for the municipal program,*
- (c) planning and research regarding the overall program,*
- (d) general consulting by the municipality to services within the program,*
- (e) general consulting by the municipality to the community with regard to the program,*
- (f) monitoring and evaluation of program services in the municipality,*
- (g) evaluating program service delivery effectiveness,*
- (h) advertising and promoting the program services in the community,*
- (i) managing a specific service delivery mechanism,*
- (j) operating a board or committee for the delivery of the service,*
- (k) providing training for staff and volunteers for this service,*
- (l) reimbursing volunteers for incidental expenses necessarily incurred in providing volunteer services to the program but not including loss of wages, and*
- (m) employment of staff to deliver family and community service. AR 218/94 s3;199/2003*

Section 4, Expenditures of the program shall not include:

- (a) the purchase of land or buildings,*
- (b) the construction or renovation of a building,*
- (c) the purchase of motor vehicles,*
- (d) any costs required to sustain an organization that do not relate to direct service delivery under the program,*
- (e) municipal property taxes and levies, or*
- (f) any payments to a member of a board or committee referred to in section 3(b) or (j), other than reimbursement for expenses referred to in section 3(l).*