


City of Wetaskiwin

Petty Cash / MasterCard - Coding Form

Date	Expense GL Code	Description	Invoice Amount		Invoice Total
			Before GST	GST	
21-May-20	1-310-050-52510	Shutterstock Membership	\$41.49		\$41.49
28-May-20	1-310-040-52140	APEGA Membership	\$392.00	\$ 19.60	\$411.60
9-Jun-20	1-310-040-52110	Municipal World Book			\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
TOTALS			\$ 433.49	\$ 19.60	\$ 453.09

DATE: June 17/20

SUBMITTED BY: Sue Howard

Approved By: 

Note: This form must be submitted to The Finance Dept. with all petty cash claims and MasterCard bills (Effective July 20, 2011).