

City of Wetaskiwin

## Secondary Suite Development Permit

Note:

- *Electrical, Gas, and Plumbing Permits are directly submitted to Superior Safety Codes. For more information, visit [superiorsafetycodes.com](http://superiorsafetycodes.com), e-mail [info@superiorsafetycodes.com](mailto:info@superiorsafetycodes.com), or call 403.358.5545.*

Applications can be:

1. Digitally submitted to [permits@wetaskiwin.ca](mailto:permits@wetaskiwin.ca)
2. Dropped off at 4705 50<sup>th</sup> Avenue, Wetaskiwin
3. Mailed to 4705 50 Avenue, Wetaskiwin, Box 6210, T9A 2E9 addressed to Development Services

For more information, call 780.361.4400 or e-mail [permits@wetaskiwin.ca](mailto:permits@wetaskiwin.ca)

| <b>Development Permit Requirements</b>  |
|---|
| 1. Development Permit Application Form  |
| 2. Site Plan shall include:   |
| 2.1. North arrow  |
| 2.2. Address of the property  |
| 2.3. Location of required parking stalls  |
| 3. Floor Plan shall include:  |
| 3.1 North arrow   |
| 3.2 Address of the property   |
| 3.3 Total floor area  |
| 3.4 Room type and size of room  |
| 3.5 Location and dimensions of all walls (new and existing), windows and door openings  |
| 3.6 Separate entrance/exit to the outdoors  |
| 3.7 Details of all structural / mechanical elements (must indicate separate heating system and kitchen range ventilation to exterior) |

Refer to Land Use Bylaw No. 1804-13 s.8.5.1 for Specific Use Regulations related to Secondary Suites and s.8.5.2 for Specific Use Regulations related to Garage Suites.

*Additional supporting documents may be required at the discretion of the Development Authority*