



4705 50 Ave, Box 6210  
Wetaskiwin, AB T9A 2E9

Roll Number 555555  
Property Address: 4705 50 AVE

CITY OF WETASKIWIN  
4705 50 AVE  
WETASKIWIN, AB  
T9A 2E9

March 15, 2024

## ACTION REQUIRED

Dear Property Owner,

To ensure all property assessments in the City of Wetaskiwin are fair and equitable, a review is being conducted on the properties located in your neighbourhood. Accurate Assessment Group Ltd. (AAG) has been contracted by the City of Wetaskiwin and is acting as their agent to complete the 2024 General Assessment for the 2025 Tax year.

**We are asking that you respond to this survey by May 14, 2024 to ensure your assessment is accurate.**

The information collected will confirm existing conditions and/or updates to your property. This assists the City in maintaining an up-to-date assessment. The information is collected under the authority of the *Municipal Government Act*, Section 294 and 295.

### There are three ways to complete the survey:

- 1. PREFERRED METHOD Online** – Use the web address, roll number and survey key below:  
<http://vps.camalot.ca/rfi>  
Roll Number: 555555  
Survey Key: 1111
- 2. Scan/Email** – Complete both pages of the enclosed survey, scan and email it to [kurt@aag-gis.com](mailto:kurt@aag-gis.com) with the subject line “Residential RFI”
- 3. Drop Off** – Complete both pages of the enclosed survey and drop off at City Hall –  
Attn: Kurt Hartman or Christa French.

If additional information or clarification is required, please contact me toll free at (877) 438-2305 or via email at [kurt@aag-gis.com](mailto:kurt@aag-gis.com). Thank you for your cooperation.

Kurt Hartman  
Assessment Specialist  
Accurate Assessment Group Ltd.

## Frequently Asked Questions about the 2024 Assessment Survey

**What is a Property Assessment?** Property assessment is the process of estimating the market value of a property for taxation purposes. The assessed value of a property and the tax rates set by the municipality determine the amount of municipal tax and provincial education tax that is levied.

**Why are you asking me to complete this survey?** Property assessments are based on the market value of a property. As such, we are collecting and verifying information that may affect market value for each property.

**I've never had a problem with my assessment. Do I still need to complete this survey?** Yes. Completing the survey allows us to proactively confirm with you that your assessment is accurate.

**Does every home in Wetaskiwin need to complete the survey?** Only 20% of homes will be required to complete the survey this year as part the 5 year cycle to fully re-inspect all properties in the City. If you received this letter you must complete the survey. AAG assesses the City as a whole each year and conducts a re-inspection of each property every five years. This is based on best practice requirements as set out by Alberta Municipal Affairs Assessment Services Branch.

**Will the assessor need to come and physically inspect my house?** In addition to the survey, you may see Accurate Assessment Group (AAG) personnel in your area taking pictures and updating additional information on all properties. After reviewing all available information, they may still require additional information or clarification and will be in contact if that is applicable to you.

**How often will I have to do this survey?** Accurate Assessment Group (AAG) assesses the City as a whole each year and does a re-inspection of each property every five years. This survey is part of that complete re-inspection so you will only need to complete the survey every five years.

**How can I confirm that Accurate Assessment Group (AAG) is acting on behalf of the City?** Any questions regarding AAG's authorization on behalf of the City can be directed to Christa French, Property Tax Coordinator for the City of Wetaskiwin and can be reached at 780-361-4400 or taxation@wetaskiwin.ca.

**Why is the City and AAG allowed to collect this information?** The *Municipal Government Act*, Section 294 and Section 295 (see below) explain how municipalities can conduct the completion of an assessment.

### THE MUNICIPAL GOVERNMENT ACT

**294(1)** After giving reasonable notice to the owner or occupier of any property, an assessor may at any reasonable time, for the purpose of carrying out the duties and responsibilities of the assessor under Parts 9 to 12 and the regulations,

- (a) enter on and inspect the property,
- (b) request anything to be produced, and
- (c) make copies of anything necessary to the inspection.

**295(1)** A person must provide, on request by an assessor, any information necessary for the assessor to carry out the duties and responsibilities of an assessor under Parts 9 to 12 and the regulations.

**(4)** No person may make a complaint in the year following the assessment year under section 460 or, in the case of designated industrial property, under section 492(1) about an assessment if the person has failed to provide any information requested under subsection (1) within 60 days from the date of the request.