

BYLAW NO. 2057-24

BEING A BYLAW OF THE CITY OF WETASKIWIN, IN THE PROVINCE OF ALBERTA, TO PROVIDE A FIRE SERVICE AND DEVELOP REGULATIONS FOR THE CONTROL OF OPEN FIRES

WHEREAS pursuant to section 7 of the *Municipal Government Act*, RSA 2000 Chapter M-26, a council of a municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property and services provided by or on behalf of the municipality; and

WHEREAS pursuant to section 8 of the *Municipal Government Act*, RSA 2000 Chapter M-26, a council of a municipality may by bylaw regulate or prohibit; and

WHEREAS the Wetaskiwin Fire Department is an administrative department of the City of Wetaskiwin tasked with providing fire suppression and prevention services; and

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the City of Wetaskiwin, in the Province of Alberta, enacts as follows:

1. TITLE

1.1 This bylaw may be cited as the '*Fire Bylaw*'.

2. DEFINITIONS

2.1 In this bylaw:

- a) **Address Number** means the number of a property designated by the City, which may include a combination of numbers and/or words;
- b) **Alarm No Fire** means a request for a fire response to a location where no fire exists, but the means of detection worked as designed, or the activator of the alarm did so in the belief that there was in fact a fire. Examples include a detector activating because it detected the products of combustion that it was designed to detect, or a person activating a manual pull station because they had reasonable belief that a fire did exist;
- c) **Alberta Safety Codes Act** means *Alberta Safety Codes Act*, RSA 2000, Chapter S-1, as amended and regulations thereunder and any code, standard or body of rules declared to be in force pursuant to the Act;
- d) **Apparatus** means any vehicle provided with machinery, devices, equipment, or materials for firefighting or rescue as well as vehicles used to transport firefighters, emergency services personnel or supplies;
- e) **City** means the municipal corporation of the City of Wetaskiwin, in the Province of Alberta, and where the context requires means all lands situated within the corporate boundaries of the said City;
- f) **Council** means the Council of the City of Wetaskiwin;
- g) **City Manager** means the person appointed by Council to be the City Manager;
- h) **Dangerous Goods** means any material or substance that may create an immediate or long-term adverse effect to life, health, property or the environment when burned, spilled, leaked or otherwise released from its normal use, handling, storage or

- i) transportation environment and shall include those regulated products, substances and organisms that are covered by applicable Provincial and Federal Acts, Regulations and Guidelines;
- j) **Enforcement Officer** means employed by the City of Wetaskiwin in accordance with the Municipal Government Act, a member of the Royal Canadian Mounted Police (R.C.M.P), a Community Peace Officer appointed by the Solicitor General of Alberta in accordance with the *Peace Officers Act* R.S.A. 2006 Chapter p-3.5.
- k) **Equipment** means any tools, contrivances, devices, or materials used by the Fire Department in the normal course of their duties;
- l) **Emergency Vehicle** means defined and regulated by Traffic Safety Act and its regulation. Any vehicle requested by RCMP, Peace Officer and Fire Services.
- m) **Explosive** means as defined by the Alberta Safety Codes Act
- n) **False Alarm** means any fire alarm that is set off needlessly, through willful or accidental human or mechanical error, and to which the Fire Service responds;
- o) **Fire Ban** means the prohibition of all open fires and fires in fire pits as directed by City Manager or his/her designate;
- p) **Fire Investigation** means the process of determining the cause, origin, and circumstances of a fire or emergency pursuant to the Alberta Safety Codes Act;
- q) **Open Fire Permit** means a permit described in the attached Schedule 'A' forming part of this bylaw;
- r) **Fire Pit** means an outdoor receptacle that meets the following specifications:
 - i. a minimum of 3 meters clearance from any building, property line, or other combustible material when measured from the nearest fire pit edge in an area free of dry grass, brush or combustible soil (peat moss);
 - ii. the fire pit height does not exceed 600 millimeters when measured from the surrounding grade to the top of the pit opening;
 - iii. the pit opening does not exceed 1 meter in width or in diameter when measured between the widest points or outer edges;
 - iv. a spark arrestor mesh screen with openings no larger than 12.5 millimeters that is constructed of expanded metal (or equivalent material) is used to cover the opening in a manner sufficient to contain and reduce the hazards of airborne sparks;
 - v. is set upon or built into the bare ground or on a non-combustible material such as brick, stone or concrete;
 - vi. is not located over any underground utilities or below overhead wires;
 - vii. the fire pit has enclosed sides made from brick, concrete blocks, heavy gauge metal or other non-combustible material.
- s) **Fire Protection** means all aspects of fire safety including but not limited to fire prevention, firefighting or suppression, pre-fire planning, fire inspection, fire investigation, public education and information, training or other staff development and advising and responding to public or business requests for fire protection including legitimate emergencies and false alarms;
- t) **Fire Service** means the Wetaskiwin Fire Service described in section 3 of this bylaw;

- u) **Fire Services Property** means all real and personal property owned or controlled by the City of Wetaskiwin and designated for use by Fire Services including but not limited to Apparatus, Equipment, and fire stations.
- v) **Fireworks** means fireworks as defined by the *Alberta Safety Codes Act*;
- w) **Fireworks Permit** means a permit in the form of attached Schedule 'B' forming part of this bylaw;
- x) **Incident** means a fire or a situation where a fire or explosion is imminent or any other situation where there is a danger or a possible danger to life or property to which the Fire Service has responded;
- y) **Incident Commander** means the person responsible for all aspects of the emergency response; including quickly developing incident objectives, managing all incident operations, application of resources as well as responsibility for all persons involved;
- z) **Fire Chief** means the person appointed by the City Manager as Fire Chief that is head of the Wetaskiwin Fire Service or any other person designated by the City Manager to act on their behalf;
- aa) **Member** means any person who is a duly appointed member of the Wetaskiwin Fire Service, including a paid-on call member, a part-time member, a full-time member, a conscripted person or a member of a fire service called in as mutual aid;
- bb) **Municipal Government Act** means the *Municipal Government Act of Alberta*, RSA 2000, c. M-26, as amended, repealed or replaced
- cc) **Open Fire** means any fire which is not contained within a fire pit, outdoor fireplace, portable appliance or stationery barbecue;
- dd) **Owner** means;
 - i. the person, which is registered under the *Land Titles Act*, RSA 2000, Chapter L-4, as the owner of the fee simple estate in the land, and
 - ii. in respect of any property other than land, the person in lawful possession of it;
- ee) **Fees and Charges Schedule** means the Fees and Charges Schedule, as amended or replaced from time to time by resolution of Council, and included in the *Fees and Charges Bylaw*;
- ff) **Permit to Sell Fireworks** means a permit in the form of attached Schedule 'C' forming part of this bylaw;
- gg) **Person** includes an individual, partnership, association, corporation, trustee, executor, administrator, or legal representative;
- hh) **Portable Appliance** means any appliance, commonly referred to as a barbeque, sold or constructed for the purpose of cooking food in the outdoors;
- ii) **Provincial Offence Procedures Act** means the Provincial Act of Alberta, RSA 2000, c P-34, and its regulations as amended, repealed or replaced
- jj) **Quality Management Plan** means the accredited system adopted by resolution of the City of Wetaskiwin under the authority of the *Alberta Safety Codes Act*;
- kk) **Resident** means a person whose primary residence is in the City of Wetaskiwin, Province of Alberta;

- ll) **Violation Tag** means a tag or similar document issued by the City pursuant to the *Municipal Government Act, III*.
- mm) **Violation Ticket** means a notice issued under Part two (2) or Part three (3) of the *Provincial Offences Procedure Act* as amended, replaced or repealed.
- nn) **Waste** means:
 - i. any solid or liquid material or product or combination of solid or liquid material or product, including, but not limited to
 - 1. rubbish, refuse, garbage, paper packaging container, bottles, cans, manure, human or animal excrement, sewage or the whole or part of any animal carcass or
 - 2. the whole or part of any article, raw or processed material, vehicle or other machinery that is disposed of,
 - ii. any other thing that is designated as waste in the regulations, or
 - iii. any material which would constitute waste under the definition in Part 9 of the *Environmental Protection and Enhancement Act, RSA 2000, Chapter E-12*.

3. FIRE SERVICE

- 3.1 Council hereby establishes an organization known as the Wetaskiwin Fire Service which includes the Fire Chief, Members, Equipment, Apparatus, fire stations and material used in the operation for the purpose of:
 - a) preventing and extinguishing fires;
 - b) investigating the cause of fires;
 - c) providing rescue and emergency medical response;
 - d) preserving life and property, and protecting persons and property from injury or destruction by fire;
 - e) preventing, combatting, and controlling Incidents;
 - f) controlling and mitigating incidents involving Dangerous Goods;
 - g) carrying out fire inspections and prevention duties;
 - h) fulfilling its obligations under any agreements with other municipalities or persons for the joint use, control, and management of fire extinguishing Apparatus and Equipment; and
 - i) purchasing and operating Apparatus and Equipment for extinguishing fires or preserving life and property.
- 3.2 The City of Wetaskiwin may enter into agreements to provide Fire Protection with other municipalities or persons for the joint use, control and management of fire extinguishing Apparatus and Equipment.

4. FIRE CHIEF

- 4.1 The City Manager shall appoint the Fire Chief and the Fire Chief shall be responsible to Council through the General Manager of Community and Protective Services or the City Manager.
- 4.2 The Fire Chief shall comply with the City's Quality Management Plan as passed by resolution in Council and approved by the Administrator of the Alberta Safety Codes Council.
- 4.3 The Fire Chief has complete responsibility and authority over the Fire Service, subject to the direction of the City Manager, and may prescribe rules, regulations and policies for the ongoing organization and administration of the Fire Services.
- 4.4 Rules, regulations, or policies prescribed shall not be inconsistent with the legislation and regulations of the Province of Alberta or policies or bylaws of the City of Wetaskiwin.
- 4.5 The Fire Chief shall:
- a) negotiate, subject to the approval of Council, with the Government of Alberta, other municipalities, and persons for the purpose of establishing mutual aid agreements and fire control agreements with recommendations and concerns regarding establishing or renewing any mutual aid agreement or amendments thereto; and
 - b) perform such functions and have such powers and responsibilities as Council may from time to time prescribe.
- 4.6 The Fire Chief or any other Member in charge at an Incident is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if deemed necessary to prevent the spread of fire to other buildings, structures or things.
- 4.7 The Fire Chief or any other Member in charge at an Incident is empowered to cause the Fire Service to enter on any land or premises, including adjacent land or premises, to combat, control or deal with the Incident in whatever manner deemed necessary to limit injury to persons, loss of life, or damage to property or the environment.
- 4.8 The Fire Chief or any other Member in charge at an Incident may at his/her discretion establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized by him/her.
- 4.9 The Fire Chief or any other Member in charge at an Incident may obtain assistance from other officials of the municipality as he/she deems necessary to discharge his/her duties and responsibilities at an Incident.
- 4.10 The Fire Chief or any other Member in charge at an Incident may at his/her discretion request Enforcement Officers to enforce restrictions on persons entering within the boundaries or limits.
- 4.11 The Fire Chief or any other Member in charge of an Incident is empowered to requisition privately owned Apparatus or Equipment which he/she considers necessary to deal with an Incident.

5. CONTROL OF FIRE HAZARDS

- 5.1 If the Fire Service finds conditions that constitute a fire hazard within the City's municipal boundaries on privately owned land or occupied public land, it may, in accordance with the *Alberta Safety Codes Act*, order the landowner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time.
- 5.2 When the Fire Service finds that the order it made pursuant to the *Alberta Safety Codes Act* has not been carried out, the Fire Service may take whatever action necessary in accordance with the *Alberta Safety Codes Act* to ensure compliance with the order.
- 5.3 When an order is carried out, in accordance with the *Alberta Safety Codes Act*, the City may place the amount of the expenses incurred in carrying out the order on the tax roll as an additional tax against the land concerned, and that amount:
- a) forms a lien on the land in favor of the municipality; and
 - b) is, for all purposes, deemed to be taxes imposed and assessed on the land and in arrears under the *Municipal Government Act* from the date the amount was placed on the tax roll, and the *Municipal Government Act* applies to the enforcement, collection, and recovery of the amount.

6. REQUIREMENT TO REPORT

- 6.1 The owner, or authorized agent, of any property damaged by fire shall immediately report to the Fire Service the particulars of the fire.
- 6.2 The owner, or authorized agent, of any property containing a dangerous goods product, which sustains an accidental or unplanned release of the dangerous goods product, shall immediately report to the Fire Services the particulars of the release.

7. PERMITS

- 7.1 No person shall permit an open fire upon land owned or occupied by them or under their control within the City except when they are the holder of a subsisting Fire Permit issued pursuant to this bylaw, unless:
- a) the fire has been set by the Fire Services for the purpose of training or controlling a hazard; or
 - b) the fire is in a Portable Appliance and the appliance is being used in accordance with the *Alberta Safety Codes Act* and the *National Fire Code Alberta Edition*.
- 7.2 No person shall purchase, handle, discharge, or display Fireworks within the City without a Fireworks Permit.
- 7.3 The Fire Chief may issue, for the purpose of special events or displays a Fireworks Permit for the storage, handling and setting off Fireworks to the holder of a Fireworks Supervisor Card issued pursuant to the Canadian *Explosives Act*, RSC 1985, Chapter E-17, and its regulations, under Schedule 'B' of this bylaw.
- 7.4 No person shall sell Fireworks within the City without a Permit to Sell Fireworks.
- 7.5 Any person wishing to obtain a Fire Permit must complete a Fire Permit application and submit the completed application to the Fire Service under Schedule 'A' of this bylaw.

- 7.6 Any person wishing to obtain a Fireworks Permit must complete a Fireworks Permit application and submit the completed application to the Fire Services under Schedule 'B' of the Bylaw.
- 7.7 Any person wishing to sell Fireworks must complete a Permit to Sell Fireworks application and submit the completed application to the Fire Services under Schedule 'C' of the bylaw.
- 7.8 Upon receipt of a completed application for a Fire Permit, Fireworks Permit or Permit to Sell Fireworks, the Fire Service shall consider the application and may:
- a) refuse to grant a Fire Permit, Fireworks Permit or Permit to Sell Fireworks;
 - b) grant a Fire Permit, Fireworks Permit or Permit to Sell Fireworks; or
 - c) grant a Fire Permit, Fireworks Permit or Permit to Sell Fireworks upon such additional terms and conditions as he/she determines appropriate.
- 7.9 A Fire Permit, Fireworks Permit or Permit to Sell Fireworks shall not be transferrable.
- 7.10 A Fire Permit, Fireworks Permit or Permit to Sell Fireworks must be presented to the Fire Chief or designate or an Enforcement Officer upon request.
- 7.11 Fire Permits, Fireworks Permits or Permits to Sell Fireworks issued pursuant to this bylaw are valid for such a period of time and shall be determined and set by the Fire Chief or designate and the Fire Permit, Fireworks Permit or Permit to Sell Fireworks shall be endorsed thereon with the period of time for which the said permit is valid.
- 7.12 The Fire Service may extend Fire Permit, Fireworks Permit or Permit to Sell Fireworks beyond the period of time that a permit is valid, provided the permit has not expired before the request to extend has been made.
- 7.13 The Fire Service may terminate a Fire Permit, Fireworks Permit or Permit to Sell Fireworks application and suspend or cancel a Fire Permit, Fireworks Permit or Permit to Sell Fireworks at any time.
- 7.14 Fire Permits are not required for fires in a fire pit within a campsite at an approved campground within City limits.
- 7.15 Fire Pits must be monitored at all times by a person over the age of eighteen (18) years.
- 7.16 Fire Pits must be fully extinguished after use.

8. ADDRESS NUMBERING

- 8.1 The Owner of a property shall:
- a) have the Address Number assigned to the property displayed at a location plainly visible from the roadway to which the property is addressed;
 - b) where the property has access to an alley, in addition to complying with section 8.1a), have the Address Number assigned to the property displayed at a location plainly visible from the alley.
- 8.2 All Address Numbers required to be displayed pursuant to this bylaw shall be displayed in a conspicuous manner to be plainly visible from the adjacent roadway or alley.

- 8.3 The Owner of a parcel of land which is a construction site, on which a structure is being erected, shall ensure that a temporary Address Number is displayed at all times in a conspicuous manner to be plainly visible from the adjacent roadway or lane.

9. RECOVERY OF COSTS

- 9.1 Where the Fire Service has taken any action:

- a) for the purpose of extinguishing a fire or responding to an Incident within or outside the City; or
- b) for the purpose of preserving life or property from injury or destruction by fire or other Incident on land within or outside the City, including any such action taken by the Fire Service on a False Alarm or Alarm No Fire, the Fire Chief may, in respect of any costs incurred by the Fire Service in taking such action, charge any costs so incurred by the Fire Service to the Person who caused the Incident or the Owner or occupant of the land/structure/vehicle in respect of which the action was taken;
- c) where the Fire Service performs inspections, investigations, charges air systems, delivers courses or performs any other service listed in the Fees and Charges Bylaw, the Fire Chief may charge the fees listed in the Fees and Charges Bylaw;
- d) the schedule of costs and fees to be charged by the Fire Services for services rendered pursuant to this or any other bylaw shall be as set out in the Fees and Charges Bylaw;
- e) in respect of the costs or fees described in Section 9.1 a), b) and c):
 - i. the City may recover such costs or fees as a debt due and owing the City, or
 - ii. in the case of action taken by the Fire Services in respect of land within the City, where the costs or fees are not paid upon demand by the City, then in default of payment, such cost or fee may be added to that property's tax roll, or
 - iii. the costs for services rendered the Service shall be determined by the Fire Chief or the City Manager and a notice of those costs provided to the Owner.

- 9.2 In the event that the Owner shall feel aggrieved by any action taken by the Fire Chief or the City Manager, he/she shall have a period of thirty (30) days from the date of mailing of the notice from the City in which to appeal to Council the action. The decision of Council on any such appeal shall be final and binding upon the Owner.

10. FIRE INSPECTION SURCHARGE

- 10.1 As the Fire Service is responsible for enforcement of the *National Fire Code Alberta Edition*, and the *National Fire Code Alberta Edition* has requirements not only during construction but thereafter for the life of the building:
- a) a surcharge equal to ten (10%) percent of the building permit fee listed in the Fees and Charges Bylaw is hereby attached to all building permits issued by the City; and
 - b) the surcharge identified in Section 10.1 a) of this bylaw shall be collected by the City with regard to all building permits issued and purchased on or after June 1, 2016.

11. OFFENCES

- 11.1 Any person who ignites, fuels, supervises, maintains or allows an Open Fire within the City without a valid Fire Permit is guilty of an offense, unless:
- a) the fire has been set by the Fire Services for the purpose of training or controlling hazards; or
 - b) the fire has otherwise been authorized by the Wetaskiwin Fire Service.
- 11.2 A Member or an Enforcement Officer may order any fire not permitted under this bylaw to be extinguished immediately.
- 11.3 Any person ordered under section 11.2 to extinguish the fire shall immediately and without delay completely extinguish the fire and shall ensure the fire remains out until such time as a Fire Permit is issued under this bylaw.
- 11.4 No Person shall:
- a) allow, authorize, permit or continue to burn garbage, leaves, straw, coal, painted wood, treated construction materials or items made of or containing rubber, plastic, tar or any materials deemed for disposal;
 - b) deposit, discard or leave any burning matter or substance where it might ignite other material and cause a fire;
 - c) conduct any activity that involves the use of fire or that might reasonably be expected to cause a fire, unless they exercise reasonable care to prevent the fire from occurring; or
 - d) provide false, incomplete or misleading information to the Fire Service or to the City on or with respect to a Fire Permit, Fireworks Permit or Permit to Sell Fireworks.
- 11.5 No Person shall:
- a) interfere or obstruct the efforts of the persons authorized in this bylaw to extinguish fires or preserve life, property or the environment;
 - b) interfere with the operation of any Fire Service Equipment or Apparatus;
 - c) damage or destroy Fire Service property;
 - d) falsely represent themselves as a Member and/or make use of Wetaskiwin Fire Service's name and any associated logos or insignia for the purpose of such false representation;
 - e) discharge, possess, sell or purchase any Fireworks without a Fireworks Permit issued in accordance with this bylaw and the *National Fire Code Alberta Edition*;
 - f) enter boundaries or limits of an area prescribed in accordance with Section 4.8 g) of this bylaw unless authorized by the Fire Chief or designate; or
 - g) drive a vehicle over any fire hoses or other Equipment or Apparatus without the permission of the Fire Chief or designate.
- 11.6 The Fire Chief or designate in charge of an incident or Enforcement Officer may at any time cause any vehicle to be removed and taken and stored, at the vehicle owner's expense, in a suitable place where the vehicle prevents access by the Fire Service to a fire hydrant, access road, street, fire alarm, cistern or other body of water designated for firefighting purposes, or

any connections provided for sprinkler systems, stand pipes or any other item designed for firefighting.

12. PENALTIES/FINES

- 12.1 Any person who contravenes any section of this bylaw, or who fails to comply with any condition in a Fire Permit, Fireworks Permit or Permit to Sell Fireworks, any order, or request directed to him/her pursuant to this bylaw, is guilty of an offense and is liable on a conviction to a fine in the amount set out in Schedule 'D' to this bylaw and in the event no penalty is specified, to a fine of not more than \$10,000, or to imprisonment to a term of not more than one year, or both.
- 12.2 An Enforcement Officer is hereby authorized and empowered to issue a violation ticket to any person whom the Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.
- 12.3 Where a contravention of this bylaw is of a continuing nature:
- a) further violation tickets may be issued by the Enforcement Officer, provided that no more than one violation ticket shall be issued each day that the contravention continues;
 - b) in accordance with the *Provincial Offence Procedures Act*,
 - c) RSA 2000, Chapter P-34, and the *Criminal Code of Canada*, an Enforcement Officer may arrest a person where the Enforcement Officer believes on reasonable and probable grounds that the public interest, having regard to all the circumstances including the need to prevent the continuation or repetition of the offence or the commission of another offence, may not be satisfied without arresting the person.
- 12.4 The minimum fine identified in Schedule 'D' of this bylaw may be used as a voluntary penalty on the violation ticket issued by an Enforcement Officer.
- 12.5 Nothing in this Bylaw shall prevent an Enforcement Officer from issuing a violation ticket with a mandatory court appearance to any person who contravenes any provision of this bylaw.
- 12.6 Subject to the provisions of section 12.7 and 12.8, upon issuance and service of a Municipal Violation Ticket under section 12.2, the amount the City will accept for the alleged offences shall be the amount of the specified penalty, and upon payment to a person authorized by the City Manager to receive such payment there shall be issued an official receipt therefor and such payment shall be accepted in lieu of prosecution for alleged offence.
- 12.7 Subject to subsection 12.6, where payment is tendered within seven (7) days from the date of service of a Municipal Violation Ticket issued and served under section 12.2 for an alleged offence listed in section 11 of this bylaw, to a person authorized by the City Manager to receive such payment set out in section 12.1 shall be reduced by 50% of the specified penalty and such payment shall be accepted in lieu of prosecution.
- 12.8 Nothing in this bylaw shall be read or construed as:

- a) preventing any person from exercising their right to defend an allegation that he/she has committed an offence listed in section 11 of this bylaw or,
- b) preventing an Enforcement Officer from issuing a summons or offence notice under the *Provincial Offences Procedure Act*, RSA 2000, c P-34, or otherwise initiating court process in any other manner permitted by law, in respect of an alleged offence which a violation ticket may be issued.

13. DISCHARGE OF DUTIES

- 13.1 The Fire Chief or Member of the Fire Service charged with any duty under this bylaw, acting in good faith and without malice in the discharge of his/her duties, shall not hereby render him/herself liable personally for any damage that may occur to persons or property as a result of any act required by reason of any act or omission in the discharge of his/her duties.

14. SEVERABILITY

- 14.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid or ultra vires, in whole or in part, then the provision shall not apply, and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid or ultra vires provision.

15. EFFECTIVE DATE

- 15.1 This bylaw shall come into force and effect on the date of the third and final reading.

16. REPEAL

- 16.1 This bylaw hereby repeals Bylaw 2041-23.

READ a first time this 13 day of May, 2024.

READ a second time this 13 day of May, 2024.

READ a third time this 13 day of May, 2024.

Original signed & sealed

Tyler Gandam, Mayor

Original signed & sealed

Sue Howard, City Manager

Schedule 'A'



CITY OF WETASKIWIN OPEN FIRE PERMIT

WETASKIWIN FIRE SERVICE
5940-40 AVENUE, WETASKIWIN, ALBERTA T9A 1J9
Phone: 361-4429 Fax: 352-6261

PERMISSION IS HEREBY GRANTED TO:

NAME: _____

ADDRESS: _____ PHONE NUMBER: _____

FOR THE PURPOSE OF BURNING: _____

LOCATION: _____

DATE: _____ 20 _____

FROM: _____ hours TO: _____ hours

DESCRIPTION OF PERMIT:

The undersigned applicant covenants and agrees with the City as a term and condition of the permit to:

- (a) at all times keep a responsible person in charge of the fire and barricade or otherwise secure the area to limit entry of unauthorized persons;
- (b) possess adequate fire extinguishing equipment for fire control;
- (c) extinguish any fire which impairs visibility in the immediate area due to the weather, wind, or the location of the fire;
- (d) fees may be charged for non-compliance or Fire Service actions;
- (e) permittee may be liable for any damage resulting from the fire;
- (f) this permit may be suspended or cancelled at any time at the sole discretion of the Fire Chief or designate;
- (g) the Fire Service shall be notified in advance of each burn on an annual permit;
- (h) extinguish the fire as soon as possible upon receiving a complaint concerning the fire; and
- (i) _____

DATE _____ 20 _____

APPROVED: _____ REFUSED: _____

SIGNATURE OF APPLICANT

PER: WETASKIWIN FIRE SERVICE

Schedule 'B'



CITY OF WETASKIWIN
PERMIT TO PURCHASE/DISCHARGE/DISPLAY FIREWORKS
ALBERTA FIRE CODE

PERMIT NO. _____

APPLICANTS NAME: _____

ADDRESS: _____

ADDRESS WHERE FIREWORKS STORED: _____
(If different than above)

The applicant is hereby authorized to purchase/possess: _____
(Low or High) *

hazard fireworks for a display, to be held at _____
(Indicate specific location where fireworks will be displayed)

_____ within the Province of Alberta. The display is to be held

between the hours of _____ 20 _____
(Time) (Day, Month) (Year)

Additional conditions of purchase:

This permit is subject to cancellation at any time for any breach of the Alberta Fire Code, Section 5.7, any of the special conditions in this permit (either section) or the City of Wetaskiwin Fire Services Bylaw 2057-24. It is your responsibility to ensure that you are compliant at all times. Copies of pertinent sections can be found online at www.wetaskiwin.ca. It is an offense to provide incomplete, incorrect, or misleading information. You may be subject to a fine of no less than \$100 for failing to provide full and correct information. By signing below, I agree that I have read and understood the information above and that I have read and understood the specific sections of the Alberta Fire Code and the City of Wetaskiwin Fire Services Bylaw 2057-24. I also understand that if I do not agree to these conditions, I will not be issued a permit.

Date

Signature of Safety Codes Officer

Signature of Applicant

Address

Schedule 'B'



**CITY OF WETASKIWIN FIRE
FIREWORKS DISCHARGE/SET-OFF/DISPLAY PERMIT
ALBERTA FIRE CODE**

PERMIT NO. _____

APPLICANTS NAME: _____

ADDRESS: _____

REPRESENTING: _____

The applicant is hereby authorized to handle, discharge, fire, set-off or display.

_____ hazard fireworks on _____
(Low or High) * (Date and Time)

at _____ within the Province of Alberta.
(Specific location where fireworks will be displayed)

This permit is subject to cancellation for any breach of the Alberta Fire Code or any of the following special precautions required as a condition of this permit.

SPECIAL CONDITIONS AND PRECAUTIONS:

A diagram of the discharge/set-off/display site is to be completed on the back of this page.

Date

Signature of Safety Codes Officer / Card No.

Signature of Applicant

Address

* Fireworks Supervisors Card No./Expiry Date

Schedule 'C'



CITY OF WETASKIWIN PERMIT TO SELL FIREWORKS

ALBERTA FIRE CODE

PERMIT NO. _____

Applicants Name: _____

Name of Retail Store: _____

Phone Number: _____ Email: _____

Address: _____

Address Where Fireworks Stored: _____
(If different than above)

OFFICE USE ONLY

Special Condition/Precautions Include storage requirements	
Authorization Type	High or Low Hazard Fireworks (circle)
Signature of Safety Codes Officer:	Date:

This permit hereby authorizes the applicant to **store / possess / sell fireworks at the legal address indicated only**. Applicant is to comply with points under CONDITIONS AND INFORMATION below.

CONDITIONS AND INFORMATION

Please note:

The permit application(s) apply to the City of Wetaskiwin and municipal boundaries only.

The purchase of any fireworks in the City of Wetaskiwin requires the purchaser to provide a copy of the City of Wetaskiwin fireworks purchase/possess permit to the store AT THE TIME OF PURCHASE.

It is the legal responsibility of the store and any of its representatives to ensure that a valid permit is presented at the time of purchase and the RECORD OF SALE FORM is completed.

The RECORD OF SALE FORM must be available at all times if required by the City of Wetaskiwin Fire Services Department.

Additional conditions of purchase or discharge:

This permit is subject to cancellation at any time for any breach of the *Alberta Fire Code*, Section 5.7, any of the special conditions in this permit (either section) or the City of Wetaskiwin Fire Services Bylaw 2057-24.

It is your responsibility to ensure that you are compliant at all times.

Copies of pertinent sections can be found online at www.wetaskiwin.ca.

It is an offense to provide incomplete, incorrect, or misleading information.

By signing below, I agree that I have read and understood the information above and that I have read and understood the specific sections of the *Alberta Fire Code* and the City of Wetaskiwin Fire Services Bylaw 2057-24. I also understand that if I do not agree to these conditions, I will not be issued a permit.

Date

Signature of Applicant

Signature of Safety Codes Officer



Fireworks Record of Sale Form

ALBERTA FIRE CODE

Date of Purchase	Purchaser: Address, Phone Number and Signature	Fireworks description, name, manufacturer, fireworks classification number (CC)	Low Hazard	High Hazard	Proposed discharge location, date, time	Permit number(s)

Schedule 'D



CITY OF WETASKIWIN PENALTIES AND FINES

WETASKIWIN FIRE SERVICE
 5940-40 AVENUE, WETASKIWIN, ALBERTA T9A 1J9
 Phone: 361-4429 Fax: 352-6261

MINIMUM AND VOLUNTARY PENALTIES

Section	Offence	Penalty/Fine
6.1	Fail to report a fire	\$537.00
6.2	Fail to report Dangerous Goods release/spill	\$537.00
7.1	Open Fire without a permit	\$150.00
7.14	Fail to be in attendance of a Fire Pit	\$150.00
7.15	Fail to properly extinguish a Fire Pit	\$150.00
8.1	Address not visible	\$150.00
11.4 c)	Burn prohibited items	\$500.00
11.4 b) and c)	Conduct activity that may cause a fire	\$200.00
11.4 d)	Provide false/incomplete/misleading information	\$500.00
11.5 a)	Interfere with persons authorized by Bylaw	\$500.00 to a maximum of \$10,000.00
11.5 b)	Interfere with Equipment or Apparatus	\$500.00
11.5 c)	Damage/destroy Fire Service property	\$500.00 (plus replacement costs)
11.5 d)	Falsely represent self as a Member	\$1000.00
11.5 e)	Discharge Fireworks without a permit	\$250.00
11.5 e)	Sell Fireworks without a permit	\$500.00
11.5 f)	Enter boundaries established by the Fire Service	\$250.00
11.5 g)	Drive vehicle over Equipment or Apparatus	\$500.00