

City of Wetaskiwin

Sign Development Permit Application

Applications can be:

1. Digitally submitted to permits@wetaskiwin.ca
2. Dropped off at 4705 50th Avenue, Wetaskiwin
3. Mailed to 4705 50 Avenue, Wetaskiwin, Box 6210, T9A 2E9 addressed to Development Services

For more information, call 780.361.4400 or e-mail permits@wetaskiwin.ca

| Sign Development Permit Requirements |
|---|
| 1. Sign Permit Application Form |
| 2. Site Plan shall include: |
| 2.1. North arrow |
| 2.2. Address of the property |
| 2.3. Location of sign(s) in relation to property lines; including front, rear, and side yard setbacks |
| 3. Diagram/Picture of proposed sign shall include: |
| 3.1. Rendering of proposed sign, including dimensions |
| 3.2. Rendering of proposed location on building/site |
| 3.3. Dimensions of the building |
| 3.4 Height from grade to bottom of sign |
| 3.5 Sign details: Material, weight, anchors |
| *Note: Portable and Billboard Sign Permits are required to submit this information for the first application. Subsequent renewal applications are not required to submit a sign diagram/picture if the sign dimensions do not change. |

Additional supporting documents may be required at the discretion of the Development Authority

Application Date:

Sign Permit File:

Roll Number:

SIGN DEVELOPMENT PERMIT APPLICATION

| | | | | |
|---|---|---|--|--------------|
| 1. Project Address: | | | | |
| Project Address: | | Plan: | Block: | Lot: |
| Zoning: | | Permitted Use: | Discretionary Use: | |
| 2. Applicant(s) Information: | | | 3. Landowner(s) Information: | |
| Owner: | Contractor: | Business License: | Same as applicant: | |
| Name: | | | Name: | |
| Address: | | | Address: | |
| City: | | | City: | |
| Province: | Postal Code: | | Province: | Postal Code: |
| Phone: | | | Phone: | |
| Email: | | | Email: | |
| Unless otherwise noted, the applicant will receive electronic notification. | | | | |
| 4. Applicant's Signature: | | | | |
| Applicant Signature: | | | Date: | |
| Landowner's Signature: | | | | |
| Landowner Signature: | | | Date: | |
| 5. Proposed Development Description (Check one): | | | | |
| A-Board | Awning/Canopy | Banner | Billboard | |
| Development Directional | Electronic Freestanding Sign | Home-Based Business Identification Sign | Event Directional | |
| Fascia | Portable | Freestanding | Pole | |
| Peddler | Projectable | Reverse-T | Wall | |
| Other: | Variance Required: Yes No | | Variance form must be submitted with the development permit if a variance is required. | |
| Wording on Sign: | | | | |
| Sign Construction Value: | | Is the sign double-sided? | Yes: | No: |
| Commencement Date: | | Completion Date: | | |
| 6. Proposed Sign Setbacks & Dimensions (MUST BE IN METERS): | | | | |
| Property Setbacks: | Front: | Rear: | Side 1: | Side 2: |
| Location on Building: | North | South: | East: | West: |
| Dimensions: | Length: | Width: | Area: | Height: |

| City Use Only: | | | |
|----------------|--|-------------------------|----------|
| Date Received: | | Date Deemed Complete: | |
| Fees Received: | | Receipt Number | |
| Received By: | | Entered into Munisight: | |
| | | Variance Required: | Yes: No: |
| Notes: | | | |

